

## **Letter of Good Standing**

When requesting a Letter of Good Standing please include the following information:

- Who the letter is going to
- Name of the Parish
- Name of the Pastor/Administrator
- Address/City/State/Zip
- Name of the Event
- Person(s) you will be performing the event for
- Date of the Event

If the Letter of Good Standing needs to be submitted to the Diocesan Office:

- Name of Diocese/Archdiocese
- Name of the person
- Office/Department
- Address/City/State/Zip